

MARINA REGULATIONS

Revised and updated 5th September 2014.

SUPERSEDES ALL PREVIOUS VERSIONS

These Regulations were adopted on 1st September 2013 by Maggiore Pty Ltd (Marina Management) for the purpose of regulating the use of Runaway Bay Marina and Hope Harbour Marina (the Marina) by all visitors to the site. This includes but shall not be limited to storage licensees, vessel operators, service providers and guests. Terms used in these Regulations have the same meanings as when used in the Storage License Agreement between Marina Management and Storage Licensees. These regulations form part of the Storage License Agreement. Failure to comply with the rules and regulations and the terms and conditions of the second schedule, may result in termination of the Storage License Agreement and vessels being required to vacate the Marina.

GENERAL

1. A marina storage licence may only be issued after an application form has been properly completed.
2. Storage licences are not transferable, in the event that a vessel is sold to another party the storage licence is terminated and a new licence will be required if the vessel is to remain at the Marina.
3. Vessels must be fully insured, registered, seaworthy and operational before entering and at all times whilst at the Marina.
4. Vessel storage locations will be allocated by Marina Management and may be changed at our discretion when required.
5. Living aboard vessels for more than 2 consecutive nights in any 7 day period is not permitted except where prior written authorisation has been obtained from marina management
6. All contractors or tradesmen working on vessels at the Marina must hold a current Service Provider's Access Licence or a BIA Marine Card. It is the responsibility of vessel owners and/or operators to confirm this before engaging people to work on their vessels.
7. Vessels must not be removed from the Marina if arrears of rental are owed to Marina Management.
8. Licensee's, their agents or guests must not do anything which may become a nuisance or cause damage to the Marina or the property of anyone at the Marina.
9. Inappropriate, aggressive or abusive language and/or behaviour by Licensee's, their agents or guests towards marina employees and other persons will not be tolerated and may result in termination of the Storage License Agreement and vessels being required to vacate the Marina.
10. Any damage to property, accidents, injuries or incidents must be reported to the marina office as soon as practicable.
11. Where there is damage to marina property Marina Management reserves the right to repair any damage and charge the cost of repairs to the Licensee.
12. Storage of goods that are noxious, flammable, explosive, perishable, encourage vermin or are likely to cause risk to the property of any person is prohibited.

ENVIRONMENTAL

All visitors and users of the Marina are required to comply with these environmental rules as well as with all Government Environmental Regulations

13. Only minor works e.g. cleaning and motor servicing may be performed in the storage area or car parking area by owners, contractors or guests. All other works must be carried out in a shipyard.
14. **Transferring of fuel by containers to fuel tanks within the Marina complex is strictly forbidden.**
15. All pets on the site must be kept on a leash and under the full control of the owner; owners are responsible to immediately clean up any wastes. Live aboard pets are not permitted unless prior authorisation has been sought and provided from Marina Management.
16. **No waste of any kind may be discharged into the marina waters;**
 - a. Toilets on vessels are not to be used unless connected to a holding tank which cannot be discharged into the marina.
 - b. Draining of bilges using automatic pumps or other methods is not permitted unless bilge water is first passed through an oil filtration device or other control measure to ensure no pollution, odour or sheen passes to marina waters.

- c. Wastes may only be disposed of on site using the appropriate facility, there are general waste bins at each jetty; where there are no on site facilities to dispose of waste oil and batteries these must be disposed of at an appropriate off site facility.
17. Swimming, diving, or fishing within marina is prohibited.
 18. Oil absorbent materials are to be placed in the bilges of all vessels stored on the Marina.
 19. In water cleaning of hulls below the waterline is prohibited
 20. Cleaning of fish on any part of the marina is prohibited.
 21. Feeding of fish or birds within the marina is prohibited.
 22. When cleaning vessels, current local water restrictions are to be respected and only safe biodegradable materials may be used.
 23. All taps must be turned off when not in use. Please report any drips or leaks to the marina office immediately. An appropriate flow restricting/isolating nozzle must be used. After use hoses must be removed and stowed on board.
 24. Fire hoses must never be used for any other purpose than to extinguish a fire.

WET MARINA

25. Vessels may only connect to the electricity supply using a weatherproof 15A plug with a screw on skirting attached to a heavy duty flexible cord (complying with AS/NZS 3191) or cable (AS/NZS 5000.1) which have been appropriately tagged and tested by an approved tester. Leads which do not comply are liable to be disconnected and disabled. Leads must be of correct length; excess lead should not be kept coiled whilst live and must never be allowed to obstruct walkways.
26. Nothing may be stored on the walkways and pontoons of the Marina at any time. Dinghies must be stored on board vessels.
27. All vessels are subject to the direction of Marina Management and shall be berthed only where ordered and positioned as directed. The storage area will be assigned by Marina Management and no changes shall be made without permission from Marina Management.
28. A maximum speed limit of 4 knots is to be observed in marina waters. When entering or leaving the Marina, observe Maritime Law -always keep to the right. Sailing within the Marina is prohibited except in emergencies.
29. With exception of mooring lines attached to existing strong points nothing may be fixed to the marina structures.
30. No part of vessels may be allowed to overhang the walkways. (This includes anchors, bowsprits and dinghies).
31. It is the responsibility of licensees to keep their vessels in such condition that they do not become unsightly or dilapidated or reflect unfavourably on the appearance standards of the Marina.
32. Display of advertising signage on vessels is prohibited, except where written authorisation has been first obtained from Marina Management.
33. The licensee shall be responsible for the conduct of guests and invitees (including tradesmen). Noise should be kept to a minimum at all times. The licensee shall have regard for others when operating radios and musical apparatus so as not to create a nuisance. Parties are not permitted.
34. Bicycles, Skateboards or scooters are not to be used on any part of the marina. Children must be supervised by a responsible adult at all times.
35. Mooring lines and fenders must be provided by the licensee, lines must be of adequate strength and protected from chafing through. 4 lines (bow, stern, fore and after springs) of 12 mm diameter are considered the minimum that should be employed.

DRY STORAGE

36. Standard operating hours for the forklift service are 0830 to 1000; 1030 to 1200; 1300 to 1700 7 days per week, except for Christmas Day, New Year's Day and Good Friday. One hour's notice is required during these periods to launch a vessel.
37. Customers requiring their vessel outside operating hours should inform the marina office in good time, so that the vessel can be launched and tied alongside.
38. Please do not approach the forklift driver. Launch requests must be made via the marina office.
39. Vehicles are not to be parked in the dry storage area at any time, loading and unloading of vessels is only permitted via the loading and fuel jetties.
40. The loading zone adjacent to the dry storage jetty walkway is not to be used for parking. Vehicles left unattended are liable to be towed without warning.
41. Vessels must have a bow and stern line of adequate length (approx. 3m) permanently attached.
42. When returning to the marina, vessels must only be tied up on the forklift loading jetty unless otherwise designated by Marina Management Vessel should be tied with the stern nearest to the lifting area.
43. Before the vessel can be removed from the water: The operator is responsible to ensure:

- a. The motor or leg is left in the down position;
 - b. Trim tabs have been raised fully.
 - c. Auxiliary motors have been removed.
 - d. Fuel tank has not been overfilled and fuel supply is isolated or disconnected.
 - e. Batteries are disconnected or isolated.
 - f. Bimini & Antennae have been lowered.
 - g. Covers are in place.
44. The Boat may not be tied up at a wet berth unless prior arrangements have been made with Marina Management, fees will apply. Courtesy berthing will be allocated at the discretion of Marina Management on a per night basis only. Fees will apply to vessels that stay longer than authorised.
45. On first arrival the vessel owner or operator is responsible to advise the forklift operator of the location of all bungs.
46. The licensee is responsible to ensure that bungs are easily accessible and maintained in serviceable condition.
47. Customers who wish to wash their vessel or flush the engine should inform the forklift operator so that the vessel can be placed on a lower rack, prior to returning to its normal storage location.
48. Charging of batteries whilst the vessel is unattended in the dry storage area is not permitted.
49. Bottled gas must not be stored on board vessels in dry storage.